

Sacred Heart Primary School P&F Association

Treasurer's Report

Committee Meeting – Monday 23-Mar-09

This report has been prepared by P & F Treasurer Jessica Parker.

- Records are balanced and reconciled to the latest available bank statement (28/2/09)
- Balance at 28/2/2009 is \$5 938.16, with one cheque issued 3/3/2009 for \$1 854.52 to the PFFWA being for the yearly affiliation fee, leaving a current available balance of \$4 083.64.
- Deposits of \$1 000.00 (Telstra Foundation) and \$200.00 (Entertainment Books) received in Feb.
- I approached the school for a record of the P & F levy paid last year. This has been provided by Geraldine Stein and is now in the P & F treasury documents.
- Anticipated spending for the year includes teacher's wish list (average \$10,000), discos, Easter raffle (\$320.00), graduation celebration (approx \$2 400.00) and safety house (08 figure \$500.00).
- Anticipated funds \$22 750.00 (from levy) – first instalment due early Term two. In previous years other fund raising activities have raised in excess of \$8000.00 extra funds.

**Sacred Heart Primary School
Parents and Friends Association Incorporated**

Cash Book for Year 2009

From December 2008

	<u>30-Nov-08</u>
<u>Opening Balance</u>	<u>\$9,606.16</u>

Income

Date	Description	
8/12/2008	Wine Raffle	\$1,144.95
8/12/2008	Disco	\$800.55
9/12/2008	Wine Raffle	\$1,078.00
16/12/2008	Wine Raffle	\$98.30
16/12/2008	Re-imbursement - Inter-school Sausage Sizzle	\$809.31
31/12/2008	Interest Credit	\$136.95
12/02/2009	Telstra Grant	\$1,000.00
13/02/2009	Entertainment Books	\$200.00

<u>Total Income</u>	<u>\$5,268.06</u>
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Outgoings

Issued	Date	Description	
21-Nov-08	3/12/2008	Chq 1702 D. Hossen - Disco Expenses	-\$14.58
24-Nov-08	8/12/2008	Chq 1704 S. Munkelt - Disco Expenses	-\$27.45
20-Nov-08	3/12/2008	Chq 1700 D. Hossen - Disco Expenses	-\$63.87
3-Dec-08	15/12/2008	Chq 1705 Sacred Heart P.S. Book Donations	-\$4,800.00
3-Dec-08	15/12/2008	Chq 1706 Sacred Heart P.S. Final Pymnt - Loretto Centre	-\$3,840.00
4-Dec-08	17/12/2008	Chq 1707 J. Swan - Cost for notice in "The West" re: late raffle draw	-\$116.16
24-Nov-08	2/02/2009	Chq 1703 P. Omar - Disco Expenses	-\$74.00
3-Mar-09		Chq 1698 PFFWA - Affiliation Fee	-\$1,854.52

<u>Total Outgoings</u>	<u>-\$10,790.58</u>
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<u>Closing Balance</u>	<u>\$4,083.64</u>
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Unpresented Cheques

3/03/2009	Chq 1698	PFFWA - Affiliation Fee	\$1,854.52
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<u>Total Unpresented Cheques</u>	<u>\$1,854.52</u>
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<u>Actual Account Balance</u>	<u>\$5,938.16</u>
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[Balanced to 28/02/2009 Bank Statement]
[Jessica Parker - 18/3/2009]